|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Tipo de Actividad Capacitación Entrenamiento Inducción Reunión Otro | | | | | | | | |
| Tema: | | | | Responsable / Orientador / Moderador | | | | |
| Objetivo: | |  | | | | | | |
| Fecha: | | | Hora inicio: | | Hora final: | Lugar: | | |
| No. | Nombres y Apellidos | | Cédula | | Proceso | Cargo | Firma | |
| 1 |  | |  | |  |  |  |  |
| 2 |  | |  | |  |  |  |  |
| 3 |  | |  | |  |  |  |  |
| 4 |  | |  | |  |  |  |  |
| 5 |  | |  | |  |  |  |  |
| 6 |  | |  | |  |  |  |  |
| 7 |  | |  | |  |  |  |  |
| 8 |  | |  | |  |  |  |  |
| 9 |  | |  | |  |  |  |  |
| 10 |  | |  | |  |  |  |  |
| 11 |  | |  | |  |  |  |  |
| 12 |  | |  | |  |  |  |  |
| 13 |  | |  | |  |  |  |  |
| 14 |  | |  | |  |  |  |  |
| 15 |  | |  | |  |  |  |  |